**ASCC Arts and Humanities Subcommittee 2**

Approved Minutes

Wednesday, October 23rd, 2024 9:30 – 11:00 AM

CarmenZoom

**Attendees**: Crocetta, Köhnlein, Podalsky, Steele, Vankeerbergen

**Agenda**

1. Theatre 4500 (new course requesting GEN Theme Lived Environments **with Research and Creative Inquiry** **High-Impact Practice**) (tabled from last time)
	1. The Subcommittee congratulates the department on the development of this course, which they found to be highly creative and engaging. They look forward to having this course as a part of the college’s curriculum.
	2. The Subcommittee asks that the department explain more about assessment of the final reflection for the research project (syllabus p. 3 under Assignments/Course Requirements/Final Research Project). Specifically, they note that this is not a part of the grading breakdown for the project, and that no information is provided about the expected length or format of this reflection.
	3. In order to better evaluate the course (especially in regard to the Research and Creative Inquiry HIP), the Subcommittee asks that the department add to the Course Schedule (syllabus pp. 10-15) in the following respects:
		1. The Subcommittee asks for further detail about the work students are doing outside of class, especially in the “Assignments Due” column. While they note and appreciate the readings/viewings that students will be preparing, they feel that additional information about pacing for long-term assignments might be helpful, especially as these constitute such a large portion of the overall grade.
		2. The Subcommittee asks for further detail regarding studio time in the course. The syllabus implies that the course will have a significant “making” component, and the course calendar is unclear as to when/if students will have studio time to work on garment construction.
	4. Given how integral the Collaborative Timeline assignment is to the Research and Creative Inquiry aspect of the course, the Subcommittee asks that the department provide more detail about the Collaborative Timeline assignment, including how students should find examples of costuming, and what the prompts will ask them to produce (a writing response of a certain length/word count, PowerPoint slides, images, research & citations etc.). Since this assignment makes up a large portion of the course grade, understanding the Collaborative Timeline better is essential for evaluating the level and rigor of the course.
	5. For further clarity, the Subcommittee recommends that the department separate the prep work for the final assignment from the assignment itself in the chart on pg. 5 of the syllabus (under “Methods of Evaluation”).
	6. The Subcommittee recommends that the department amend the statement regarding the grading scale on p. 5 of the syllabus, as OSU does not have a standard grading scale; instructors are welcome to use any scale that best fits the needs of their course.
	7. The Subcommittee recommends that the department include the required links within the Religious Accommodations Statement (syllabus p. 8). The statement (with these links embedded) can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	8. The Subcommittee recommends that the department use the most recent version of the Diversity Statement (syllabus, pg. 8), which was updated in Autumn 2024 to include additional protected groups. The revised statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	9. The Subcommittee declined to vote on the course at this time.
2. History 7910 (course change; content change) (tabled from last time)
	1. Comment: The Subcommittee assumes that the instructor will cover this in the course, but notes that the syllabus (p. 6) does not specify the level at which students must complete all required course components in order to receive a grade of “S”. They recommend that the instructor specify what grade or percentage must be earned on each assignment.
	2. *Recommendation:* The Subcommittee suggests that the department provide a breakdown of the percentage of the course grade that is allotted to each assignment (e.g. Attendance – 10%, Participation – 20%, Dissertation Prospectus (70%).
	3. *Recommendation:* The Subcommittee recommends that the department include the required links within the Religious Accommodations Statement (syllabus p. 16). The statement (with these links embedded) can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	4. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Diversity Statement (syllabus, p. 13), which was updated in Autumn 2024 to include additional protected groups. The revised statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	5. Crocetta, Koehnlein; unanimously approved with *three recommendations* (in italics above) and one comment.
3. Philosophy 2456 (existing course with GEN Theme Health and Wellbeing; requesting 100% DL delivery) (tabled from last time)
	1. *Recommendation:* While the Subcommittee notes and appreciates the possibility of alternative assignments for the group work, they recommend that the department provide more information on the syllabus about how the small groups (p. 5) will function. More specifically, they suggest that the department provide details about the weekly group leader role, what students will be doing in small groups, how many people will be in each group, and how the instructor will facilitate the assignment of groups whose students have compatible schedules.

Given the potential for coordination difficulties, the Subcommittee suggests that the department consider scheduling a synchronous meeting time for the course’s small group work, thus allowing students to be aware of this requirement when enrolling in the course. However, they leave this to the discretion of the department.

* 1. *Recommendation:* The Subcommittee recommends that the department add “synchronous” or “asynchronous” to the “online” designation on the 1st page of the syllabus so that the mode of delivery is clear.
	2. *Recommendation:* The Subcommittee recommends that the department provide information about where students can purchase the required texts (syllabus, p. 6).
	3. *Recommendation:* The Subcommittee suggests that the department reconfigure the percentages of the final grade allotted to each assignment (syllabus, p. 8-9), as the current numbers add up to 110% rather than 100%.
	4. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Diversity Statement (syllabus, pp. 16-17), which was updated in Autumn 2024 to include additional protected groups. The revised statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	5. *Recommendation:* The Subcommittee recommends that the department include the required links within the Religious Accommodations Statement (syllabus pp. 18-19). The statement (with these links embedded) can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	6. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, p. 18), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	7. Crocetta, Koehnlein; approved with *seven recommendations* (in italics above).
1. Asian American Studies GIS (new) (return)
	1. Comment: The Subcommittee is unable to discern from the documents provided whether the center has communicated with the Graduate School about the policy regarding enrollment in cross-listed courses and the requirement for 9 CH of the GIS to be taken outside of the student’s home department (proposal, p. 8). If the Center has not done so already, the Subcommittee strongly recommends that the center reach out to the Graduate School to make certain that this policy will be allowable, as the GIS proposal will be reviewed by the Graduate School after being approved by the college.
	2. **Contingency:** The Subcommittee asks that the department change the language on pp. 8 and 9 of the proposal to require 6 credit hours of coursework in Asian American studies (rather than “encourage” or “look for balance”), so that the focus of the program is on Asian American Studies for all students. The Subcommittee recognizes that an occasional exception may need to be made based on an individual student’s extenuating circumstance, and they offer the friendly reminder that the center will have the power to make those exceptions when they are deemed necessary.
	3. Crocetta, Koehnlein; unanimously approved with **one contingency** and one comment.
2. Slavic 3321 (new course requesting GEN Theme Citizenship for a Diverse and Just World **with Research and Creative Inquiry** **High-Impact Practice**)
	1. *Recommendation:* The Subcommittee commends the department for the well-designed and scaffolded zine assignment. However, as this will be a general education course open to students who have little or no experience in this area, they do recommend that the department set aside time in the course schedule to teach the basic concepts of visual communication and give students the chance to practice the use of visual art and visual media in presenting research, thus allowing them to be successful with the final zine assignment. The Subcommittee offers the friendly suggestion that Courtney Hunt, the Fine Arts Librarian, may be willing to work with the instructor and the students to provide some resources and examples so that students understand how to make their final projects “visually appealing” (syllabus p. 17).
	2. *Recommendation:* The Subcommittee recommends that the department revisit the use of the word “master” in the Course Expected Learning Outcomes (syllabus, p. 3), as it is unlikely that students will “master” the conventions of a zine in the space of a single course.
	3. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pp. 21-22), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	4. *Recommendation:* The Subcommittee offers the friendly recommendation that the department fix the following small errors in the syllabus to improve student comprehension:
		1. On p. 5, under “Mode of Delivery” the Subcommittee notes that the second parenthetical should refer to Slavic 3321 rather than 3320.
		2. On p. 11, the heading for In-Person Attendance and Participation is labeled “Online”.
	5. Comment: The Subcommittee asks that the department re-number Slavic 3320 to 3320.01, and re-number Slavic 3321 to Slavic 3320.02 (and adjust the exclusions accordingly) to reflect that these are two different versions of the same course. The Arts and Humanities 2 Subcommittee does want the course to move forward to the Themes Subcommittee at this time, but they wish to let the department know that this will need to be fixed prior to the course moving forward to OAA.
	6. Crocetta, Koehnlein; approved with *four recommendations* (in italics above) and one comment.
3. Art Education 5797.04 (new course)
	1. Tabled for time
4. Philosophy 1420 (existing course with GEN Foundation REGD; requesting 100% DL delivery)
	1. Tabled for time